



Republic of the Philippines
Department of Education
MIMAROPA Region
SCHOOLS DIVISION OF MARINDUQUE
Office of the Schools Division Superintendent



DIVISION MEMORANDUM

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Administrative Officer V, Administrative Services Unit
All Others Concerned

From: 
LYNN G. MENDOZA, EdD
OIC, Schools Division Superintendent

Subject: **2024 REGIONAL CLIMATE CHANGE CARAVAN**

Date: September 26, 2024

1. Climate change remains a significant threat to the well-being of ecosystems, economies and societies across the globe. The Philippines, with its geographical location, is particularly vulnerable to extreme weather events and environmental degradation caused by climate change.
2. To support DepEd MIMAROPA's commitment to Department of Education's call for climate action, this Division shall be hosting the **2024 Regional Climate Change Caravan** on October 1, 2024, 1:30 PM at BALAR Events Place, Balaring, Boac, Marinduque.
3. This regional activity aims to raise climate change awareness; promote climate education, and spur concrete actions within communities where schools are present.
4. Participants in this activity are Regional Personnel from the ESSD, Division DRRM Coordinators of the 7 Schools Divisions, all CID and SGOD Personnel and Section/Unit Heads of the OSDS including the Administrative Assistants of the SDS and ASDS.
5. There will be food provision (PM Snacks) to all participants chargeable against SARO No. RO-4B-241122 subject to usual accounting and auditing rules and regulations.

*"DepEd Marinduque: Heart of the Philippines.
Lead to Excel. Excel to Lead."*



T. Roque St., Malusak, Boac, Marinduque
Email: marinduque@deped.gov.ph
Tel. No.: (042) 754-0247 ● Fax No.: (042) 332-1611
Facebook Page: DepEd Tayo Marinduque

6. Schedule of Activities and List of Members of the different Working Committees are attached as Enclosure Nos. 1 & 2.

7. Immediate dissemination of and strict compliance with the contents of this Memorandum are desired.

-SGOD/DRRM/EHL

*"DepEd Marinduque: Heart of the Philippines.
Lead to Excel. Excel to Lead."*



Malusak, Boac, Marinduque

Email: marinduque@deped.gov.ph

Tel. No.: (042) 754-0247 ● Fax No.: (042) 332-1611

Facebook Page: DepEd Marinduque

SCHEDULE OF ACTIVITIES

2024 Regional Climate Change Caravan
October 1, 2024, 1:30 - 5:00 PM | BALAR Events Place, Balaring, Boac, Marinduque
and Brgy. Nangka II, Mogpog, Marinduque

Part I. OPENING PROGRAM

- National Anthem
- Ecumenical Prayer
- MIMAROPA March
- SDO Marinduque Hymn
- DepEd Quality Policy Statement
- Welcome Message

AVP
AVP
AVP
AVP
AVP

MARISOL O. LUARCA
Planning Officer III, PRS/OIC, SGOD

- Statement of Purpose

EDGAR H. LOTO
Project Development Officer II/
Division DRRM Coordinator

- Messages

DR. LYNN G. MENDOZA
OIC, Schools Division Superintendent

DR. NICOLAS T. CAPULONG, CESO III
Director IV, Regional Director

to be represented by:

LIZA MARIE VICTORIA M. DILLENA
Project Development Officer IV, ESSD

Part II. SYMPOSIUM

- Marinduque Current Situation
Re: Effects of Climate Change
- Solid Waste Management

IMELDA M. DIAZ
OIC-PENR Officer, PENRO Marinduque

JONATHAN M. MOTOL
Solid Waste Management Educator
Team-Environment Monitoring Office,
DENR-EMB

Part III. TREE-PLANTING ACTIVITY

Venue: Barangay Nangka II, Mogpog, Marinduque

All Participants

ABET R. FAUNDO
Education Program Specialist II, HRDS
Host/Moderator
*"DepEd Marinduque: Heart of the Philippines.
Lead to Excel. Excel to Lead."*



Malusak, Boac, Marinduque
Email: marinduque@deped.gov.ph
Tel. No.: (042) 754-0247 ● Fax No.: (042) 332-1611
Facebook Page: DepEd Marinduque

EXECUTIVE COMMITTEE

DR. LYNN G. MENDOZA
OIC, Schools Division Superintendent

DR. MABEL F. MUSA
Assistant Schools Division Superintendent

MA. CECILIA S. MANAY
Chief Education Supervisor, SGOD

JOHN M. CHAVEZ
Chief Education Supervisor, CID

MAY BERNADETH O. DE LA ROSA
Administrative Officer V

WORKING COMMITTEES

2024 Regional Climate Change Caravan

October 1, 2024, 1:30PM | BALAR Events Place, Balaring, Boac, Marinduque

COMMITTEE	Chairperson	Member/s	Terms of Reference
Planning and Overall Coordination	Edgar H. Loto	Dr. Melanie M. Mendoza Engr. Arnold M. Moreno Abet R. Faundo Mayda N. Lagran	<ul style="list-style-type: none"> - drafts and submits the activity proposal and memorandum for approval of the SDS; - finalizes the activity matrix and communicates the same to all committees; - acts on concerns and direct such to the executive committee for resolution if needed; - directs the flow of the activities; - performs needed correspondence; and - prepares textual contents for the program, invitation and certificates.
Registration	Josefina P. Brual	Princes Leni B. Hernandez	<ul style="list-style-type: none"> - provides registration/meal attendance sheet and makes sure all participants are registered; and - furnishes the program owner the records of the attendance. - facilitates the distribution of advocacy shirts to all the participants

*"DepEd Marinduque: Heart of the Philippines.
Lead to Excel. Excel to Lead."*



Malusak, Boac, Marinduque
 Email: marinduque@deped.gov.ph
 Tel. No.: (042) 754-0247 ● Fax No.: (042) 332-1611
 Facebook Page: DepEd Marinduque

Program Invitation and Certificates	Bernadith R. Lacerna	Glaiza T. Palatino Julius Christian M. Llanes	<ul style="list-style-type: none"> - designs and prints program invitations and certificates; - distributes certificates to the guests.
Documentation, Monitoring and Evaluation	Mayda N. Lagran	Rey R. Raymundo	<ul style="list-style-type: none"> - take photos of the activities - prepares the power point presentation for the opening program - records the proceedings and compiles all the documentation relative to the activities
Transportation /Logistics	Engr. Arnold M. Moreno	Engr. Oliver T. Martillano Engr. Jezreel L. Serra	<ul style="list-style-type: none"> - ensure the availability of service vehicle from the Schools Division Office to BALAR Events Place and to Brgy. Nangka II, Mogpog and vice versa to be used by the participants - coordinates with the Barangay Officials of the venue of the tree-planting activity - coordinates with DENR-PENRO on the availability of seedlings to be used in the tree-planting activity
Health and Emergency Management	Dr. Rica Mai O. Larga	School Health Section Personnel	<ul style="list-style-type: none"> - responds to emergency situations
Refreshment	Marisol O. Luarca	SGOD Personnel	<ul style="list-style-type: none"> - ensures that refreshments are available - facilitates orderly serving of refreshment

*"DepEd Marinduque: Heart of the Philippines.
Lead to Excel. Excel to Lead."*



Malusak, Boac, Marinduque
 Email: marinduque@deped.gov.ph
 Tel. No.: (042) 754-0247 ● Fax No.: (042) 332-1611
 Facebook Page: DepEd Marinduque